The following is the tentative schedule for your business plan project. This is a tentative schedule in that changes to the schedule may need to be made. At the beginning of class every Friday, you must have your rough draft for each assigned section due in order to complete a peer edit. Your final draft for that assigned section is then due either at the end of class on Friday or at the beginning of class on Monday.

**Due Dates**

**Friday May 7th**—Product and Service Plan

**Friday May 14th**—Management and Organization Plan, Marketing Plan, write up for

 Digital Arts class [logo] and Information Technology class [website]

**Friday May 21st—**Financial Plan, Appendix items

**Friday May 28th**—Executive Summary, PowerPoint presentation

[Final Exam May 26th/27th]

**Tuesday June 1st**—Business plan written report due at beginning of class

**Wednesday June 2nd—**Mock Presentations

**Block Day June 3rd/4th**—Business Plan presentations

*Also due at the end of class every Friday is your work ethic evaluation. You will receive a work ethic grade every week.*

**Beginning of Week Topics**

Tuesday May 4th—Business Plan requirements and overview

Block Day May 5th/6th—Product and Service Plan

Monday May 10th—Management and Organization—Logo Design

Tuesday May 11th—Marketing—Website Information

Monday May 17th—Finance and Accounting

Monday May 24th—Giving a Professional Presentation